Paris Session 2016 YM Presentation Showcase Guidance

A   INTRODUCTION

During the Study Committee (SC) discussion sessions at the Paris Session 2016, there will be up to two "showcase" presentation slots available to CIGRE Young and Student Members ("YMs"). Selected candidates from participating countries will have the opportunity to be allocated one of these showcase slots and present their work in front of an international audience.

The intention of these presentation slots is to showcase the talent of Young Members from around the world, benefitting the individual YMs by providing a fantastic development and networking opportunity early in their careers, and supporting CIGRE in its aim to drive sustainable membership growth by engaging with potential future experts in the industry.

This note provides guidance to National Committees and Young Members who wish to participate in the presentation showcase.

B   PROCESS

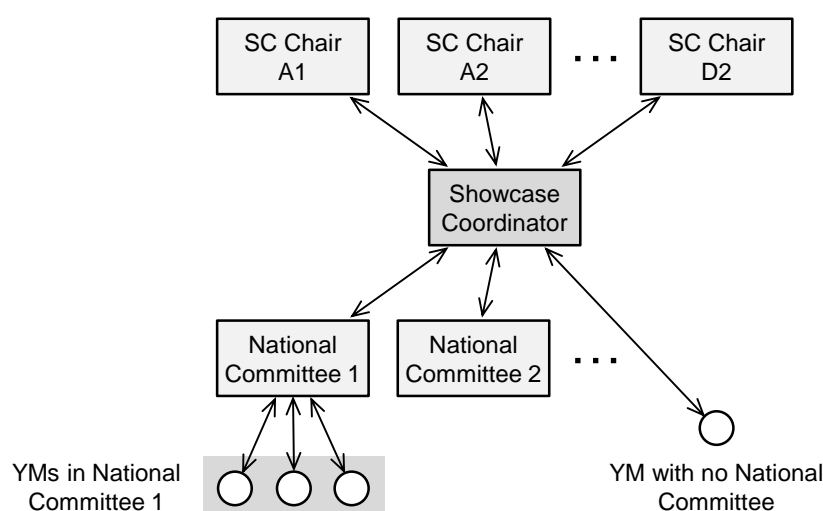### B.1   Showcase Coordinator

Figure B.1 – Interactions between YM candidates, the National Committees, the Showcase Coordinator and the Study Committee Chairs

1. A representative of the Next Generation Network (NGN) of the UK National Committee has agreed to coordinate the development showcase prior to the Paris Session. The Coordinator will act as the single point of contact for National Committees (via their Secretaries) putting candidates forward for the showcase, for candidates without a National Committee, and for liaising with the SC Chairs. The Coordinator will administrate the process but will not have any influence on which candidates are finally selected and allocated showcase presentation slots.
2. The Showcase Coordinator can be contacted via email to ym-showcase-2016@cigre-ngn-uk.org.

B.2   Before the Paris Session: nomination of candidates

1. Each National Committee that wishes to put forward candidates for the showcase must notify the Showcase Coordinator by 19th February that they wish to participate. The Secretary of an interested National Committee should be the point of contact that emails the Coordinator.
2. Potential candidates who have no National Committee must notify the Showcase Coordinator by 19th February that they wish to participate.

3. National Committees are responsible for recruiting and selecting their candidates, and ensuring the technical quality and presentation skills of the candidates they put forward. Selection of the best candidates within a country could be achieved through a competition, for example.
4. Once a National Committee has determined their candidates, they can nominate them by (the National Committee Secretary) emailing the Showcase Coordinator by the deadline of 20th May. **Candidates from countries with a National Committee cannot nominate themselves directly to the Showcase Coordinator**.
5. Candidates who have no National Committee can nominate themselves by emailing the Showcase Coordinator by the deadline of 20th May.
6. Each nomination **must** include each of the following:
    o The candidate's presentation (please refer to Section C).
    o A synopsis of the presentation prepared by the candidate (please refer to Section D).
    o Supporting information to be provided by the National Committee or by the candidate (if they have no National Committee) (please refer to Section E)
7. Each candidate must fulfil the eligibility criteria given in Section F.
8. Each National Committee can nominate up to 4 candidates (in total across all SCs), and each candidate must be for a different SC.

B.3   Before the Paris Session: selection of candidates by the SC Chairs

1. The Showcase Coordinator will provide each SC Chair with the presentations, synopses and supporting information for each of the nominated candidates within a SC.
2. The SC Chairs will have the final decision of which presentations/candidates are of sufficient technical quality for inclusion in the discussion session and are therefore allocated one of the two showcase slots per session. **There is no guarantee of a candidate being allocated a presentation slot**. The SC Chairs will inform the Showcase Coordinator of their decisions.
3. The candidates will also be considered for inclusion in the SC poster sessions.
4. The Showcase Coordinator will then contact the nominated candidates and National Committees regarding the allocation of showcase slots and posters.

B.4   During the Paris Session: presentations by selected candidates

1. Each candidate allocated a presentation slot must attend the Paris Session and the relevant SC discussion session in order to deliver their presentation.
2. Each showcase presentation slot is up to 10 minutes in total, including time allocated for discussion by the SC Chair.

C   PRESENTATION GUIDELINES

Each presentation provided by a nominated candidate must:

1. Be in English.
2. Have a subject that aligns with one of the Preferential Subjects of the relevant Study Committee. The Preferential Subjects are listed here.
3. Use the PowerPoint template (which will be provided to National Committees and candidates who register their interest in participating).
4. Be no longer than 7 minutes in length when presented.

D   SYNOPSIS GUIDELINES

The synopsis provided with a presentation should summarise the contents of the presentation, and will be used by the SC Chairs to assess each candidate in conjunction with the presentation slides.

The synopsis must:

1. Be in English.

2. Use the template available to download from [here](#).
3. Be a maximum of 2 pages, but a minimum of 500 words.

E   SUPPORTING INFORMATION TO BE PROVIDED

National Committees must provide the following information with each nomination:

1. Name and email address of National Committee contact (e.g. Secretary) (for candidates with a National Committee).
2. First and last name of candidate.
3. Membership type of candidate (e.g. Individual II "Young" Member, Student Member, Collective) and confirmation that the candidate meets the eligibility criteria (please refer to Section F).
4. If the candidate is a member of a CIGRE Young Member group (recognised by the National Committee), the group name must be provided.
5. State the Preferential Subject (and corresponding Study Committee) that is addressed.
6. A recommendation from the National Committee regarding the technical quality and presentation skills of the presentation/candidate (for candidates with a National Committee).
7. Confirmation that the candidate will be able to attend the Paris Session if they are allocated a showcase presentation slot.

F   ELIGIBILITY

The showcase candidates proposed by each NC must meet one of the following conditions:

1. The candidate must be an Individual II (Young) or Student Member, or:
2. The candidate must be an Individual I member or belong to an organisation covered by a CIGRE Collective membership and the candidate must meet the age criteria of Individual II (Young) membership (the candidate is <35 years old)

G   TIMELINE

- Friday 19th February 2016: National Committees and candidates (with no National Committee) to confirm their intention in participating in the showcase event. Presentation templates will be circulated to all those who register their interest.
- Friday 20th May 2016: each participating country should complete the nomination of the candidates they will put forward for the showcase by providing all of the supporting information listed in Section E . The coordinator will gather the information of all the nominated candidates, and circulate the information to the corresponding SC Chairs.
- Friday 24th June 2016: the SC Chairs should complete the selection and allocation of the presentations, and the coordinator will inform the candidates about which showcase presentation slots they have been allocated, or if they have not been allocated a slot.
- August 2016: showcase presentations at the Paris Session.